



**THE INSTITUTION OF ENGINEERS, MALAYSIA**

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To all Members of the  
**Information Technology  
Special Interest Group, IEM  
12<sup>th</sup> AGM**

**BEM Approved  
CPD HOURS: 02  
REF: IEM10/HQ/042/AGM**

Notice is hereby given that the Annual General Meeting of Information Technology Special Interest Group, IEM will be held on **20 March 2010 (Saturday)** at the, 2<sup>nd</sup> Floor, Wisma IEM, Petaling Jaya at 11.00 a.m.

**AGENDA**

1. Opening Address by the Chairman of the Division for session 2010/2011
2. Confirmation of the Minutes of the 11<sup>th</sup> Annual General Meeting held on **14 March 2009**
3. Matters Arising
4. Secretary's Report for the year 2009/2010
5. To receive and adopt the Financial Statement for the year ending 31 December 2009
6. Election of Office Bearers for Session 2010/2011
7. Address by the Chairman for Session 2010/2011
8. Any Other Business

Your presence will contribute to the success of this meeting.

Thank you.

**Engr. Abdul Fattah bin Mohamed Yatim**  
**Chairman**  
**Information Technology Special Interest Group, IEM**

Chairman  
Information Technology Special Interest Group  
c/o The Institution of Engineers, Malaysia

REPLY SLIP (FAX TO 03-7957 7678)

***ITSIG 12<sup>th</sup> AGM***

I wish to participate in the above workshop on **20 March 2010, Saturday.**

Name of Member: .....	Grade / M'ship No.....
Address: .....	Tel (Off): .....
.....	Fax: .....
.....	Tel (H/P): .....
Company's name: .....	E-mail: .....

.....  
Date

.....  
Signature

(Photostated copies are acceptable)